

## Appendix II

### CHECKLIST FOR THE DOCTOR OF PHILOSOPHY DEGREE

Student \_\_\_\_\_ Major Professor \_\_\_\_\_

- \_\_\_ 1. Admission conditions fulfilled and/or deficiencies made up.
- \_\_\_ 2. First year of residency completed or credited with master ' s degree.
- \_\_\_ 3. Major professor shown above selected by end of second semester.
- \_\_\_ 4. Second year of residency (before Qualifying Examination) completed.
- \_\_\_ 5. Overall average of 3.00 or higher in graduate coursework attained.
- \_\_\_ 6. Advisory Committee shown below\* selected and approved (before step 8).
- \_\_\_ 7. Thirty-six credit hours\*\* of graduate work completed, including one semester of GLY 570-001 (if student works as a teaching assistant) and two semesters of GLY 570-002 (before step 8).
- \_\_\_ 8. Qualifying Examination schedule requested (3 weeks before the exam).
- \_\_\_ 9. Qualifying Examination passed.
- \_\_\_ 10. Dissertation topic shown below selected.
- \_\_\_ 11. Third year of residency (after Qualifying Examination) completed.
- \_\_\_ 12. Oral presentation and publication requirements satisfied.
- \_\_\_ 13. Application for Graduation filed (at start of last semester).
- \_\_\_ 14. Draft of dissertation given to Advisory Committee members.
- \_\_\_ 15. Notice of intent to hold final exam filed (at least 8 weeks before exam).
- \_\_\_ 16. Approval of dissertation filed (prior to scheduling final exam).
- \_\_\_ 17. Request to schedule Final Examination filed (at least 2 weeks before exam).
- \_\_\_ 18. Copy of dissertation placed in department (1 week before exam).
- \_\_\_ 19. Final examination passed (8 days before end of last semester).
- \_\_\_ 20. Dissertation accepted by Graduate School.

Advisory Committee \_\_\_\_\_

Dissertation Topic \_\_\_\_\_

\*A majority (three members) must be **full** members of the Graduate Faculty; a majority must also be Geology faculty members.

\*\*The MS degree counts for 18 credit hours.