

Appendix I

CHECKLIST FOR THE MASTER OF SCIENCE DEGREE

Student _____ Thesis Advisor _____

- ___ 1. Admission conditions fulfilled and/or deficiencies made up.
- ___ 2. Thesis advisor shown above (selected by end of first semester).
- ___ 3. Thesis topic (shown below) and written proposal (first month, second semester).
- ___ 4. Advisory committee shown below* (selected by first month, second semester).
- ___ 5. Advisory committee meeting at least once a year.
- ___ 6. Twenty-four credits of graduate course work completed.
- ___ 7. Twelve credits of 600-700 level courses completed.
- ___ 8. Sixteen credits of regular courses completed (excluding research courses).
- ___ 9. Sixteen credits of geology courses completed (including one semester of GLY 570-001 [if student works as a teaching assistant] and two semesters of GLY 570-002).
- ___ 10. Overall GPA of 3.0 or higher in graduate course work.
- ___ 11. Oral presentation requirement satisfied.
- ___ 12. Application for Graduation filed with Graduate School (by end of first month of last semester).
- ___ 13. Draft of thesis given to Advisory Committee members.
- ___ 14. Approval of thesis form signed by Advisory Committee members, prior to scheduling Final Examination by Director of Graduate Studies.
- ___ 15. Director of Graduate Studies requested to schedule Final Examination (no less than three weeks before Final Examination).
- ___ 16. Copy of thesis placed in Department one week before Final Examination.
- ___ 17. Final Examination passed (at least eight days before end of classes of last semester).
- ___ 18. Thesis accepted by Graduate School (by end of Final Examination period of last semester).

Advisory Committee _____

Thesis topic _____

*At least one member must be a **Full** member of the Graduate Faculty and one other must hold at least an associate appointment.