

SUPPLEMENTARY SUPPORT FOR STUDENT RESEARCH

BROWN-McFARLAN FUND and FERM FUND

The Brown-McFarlan Fund and the Ferm Fund are supported by contributions from alumni of the Department and are provided to support student research. Funds are available to cover some of the expenses of senior-research projects or a graduate student's research for a thesis or dissertation.

The following types of expenses generally are considered for support:

1. Field transportation using a personal or departmental vehicle, based on gasoline costs for total mileage, as well as subsistence costs of field work (all expenses must be supported by dated receipts).
2. Research supplies, software, equipment, or analyses not available from departmental or UK campus facilities.
3. Travel expenses to conduct analyses at off-campus labs.

PREPARING THE APPLICATION:

1. Funds are limited, and in order to make appropriate support available to all eligible students, students who receive research support from the Brown-McFarlan Fund or Ferm Fund are asked to be as fiscally conservative as possible and to seek other funds before using these departmental funds. Prior to applying for departmental support, graduate students should apply to professional organizations that support graduate student research, including, for example, Sigma Xi, GSA, AAPG, AGU, and SEPM. In addition, post-qualifying doctoral students conducting research at sites distant from campus should ask the Director of Graduate Studies about being nominated for a Graduate School Dissertation Enhancement Award. A statement indicating the amount requested from non-departmental sources is required on the research grant application.
2. Students who previously have received research funds from the Brown-McFarlan Fund and/or Ferm Fund must include a listing of the dates of previous awards and amounts of each. In addition, if a balance remains in a previous award account for an on-going project, the proposal must include an accounting of the relation of the balance to the budget of the previous award and to the new proposed budget.
3. The application must include a detailed and specific budget. The budget should be planned carefully, and items must be concisely and fully justified. Items not adequately justified may not be granted. Expenditures will be approved within the context of the budget, and items not in the budget will not be reimbursed.
4. The signature of the faculty director of the research is required on the completed application.

CONDITIONS:

Applications may be submitted for consideration two times each year on October 1 or March 1. For requesting summer support, the application must be submitted by March 1. The applications will be processed, and notification of funding will follow in approximately three weeks.

The maximum support level is \$300 for senior research, \$600 for M.S. thesis research, and \$1000 for Ph.D. dissertation research. Only one research award will be made to an individual student per academic year. An undergraduate student may receive only one award, a Master's student may receive a total of two awards, and a doctoral student may receive a total of three awards.

A research award is made for a specific proposed budget, and the funds are restricted to uses justified in the budget. Upon completion of a research project, any remaining balance will revert to the granting Fund and be available for awards to other students. An on-going project for a graduate student may carry funds forward with the justifications described in item 3 above. Completion of a degree constitutes completion of a research project, and any balance will revert to the Fund at that time.

The amount of the grant represents an encumbrance of funds. Payment is in the form of a reimbursement after the expense is incurred upon the presentation of an expense form with receipts. The expense form and receipts will be processed through the department office, and payment will be issued through UK accounts payable. Funds awarded through this program are for a specific research budget, and any un-spent balance will be returned to the fund to be made available to another student.