CHECKLIST FOR THE DOCTOR OF PHILOSOPHY DEGREE

Student _________________________  Major Professor ________________________________

___ 1. Admission conditions fulfilled and/or deficiencies made up.
___ 2. First year of residency completed or credited with master’s degree.
___ 3. Major professor shown above selected (beginning of first semester).
___ 4. Second year of residency (before Qualifying Examination) completed.
___ 5. Overall average of 3.0 or higher in graduate coursework attained.
___ 6. Advisory Committee (shown below)* selected and approved (by end of second semester)
___ 7. Thirty-six credit hours** of graduate work completed (including the 3 credit hour Professional
Practices in Geology).
___ 8. Dissertation topic (shown below) selected and proposal approved by Advisory Committee.
___ 9. Qualifying Examination schedule requested (2 weeks before the exam).
___ 10. Qualifying Examination passed.
___ 11. Third year of residency (after Qualifying Examination) completed.
___ 12. Public presentation and publication requirements satisfied.
___ 13. Application for degree filed with Graduate School (by end of first month of last semester).
___ 14. Draft of dissertation given to Advisory Committee members.
___ 15. Notice of intent to hold final exam filed (at least eight weeks before exam).
___ 16. Request to schedule Final Examination filed (at least two weeks before exam).
___ 17. Copy of dissertation placed in department (one week before exam).
___ 18. Final examination passed (at least eight days before the end of classes for the term).
___ 19. Dissertation accepted by Graduate School (within 60 days of final examination).

Advisory Committee ______________________________________________________________

Dissertation Topic ________________________________________________________________

*A majority (three members) must be full members of the Graduate Faculty; a majority must also be Geology Graduate Faculty
members.

**The MS degree counts for 18 credit hours.