

CHECKLIST FOR THE DOCTOR OF PHILOSOPHY DEGREE

Student \_\_\_\_\_ Major Professor \_\_\_\_\_

- \_\_\_ 1. Admission conditions fulfilled and/or deficiencies made up.
- \_\_\_ 2. First year of residency completed or credited with master’s degree.
- \_\_\_ 3. Major professor shown above selected (beginning of first semester).
- \_\_\_ 4. Second year of residency (before Qualifying Examination) completed.
- \_\_\_ 5. Overall average of 3.0 or higher in graduate coursework attained.
- \_\_\_ 6. Advisory Committee (shown below)\* selected and approved (by end of second semester)
- \_\_\_ 7. Thirty-six credit hours\*\* of graduate work completed (including the 3 credit hour Professional Practices in Geology).
- \_\_\_ 8. Dissertation topic (shown below) selected and proposal approved by Advisory Committee.
- \_\_\_ 9. Qualifying Examination schedule requested (2 weeks before the exam).
- \_\_\_ 10. Qualifying Examination passed.
- \_\_\_ 11. Third year of residency (after Qualifying Examination) completed.
- \_\_\_ 12. Public presentation and publication requirements satisfied.
- \_\_\_ 13. Application for degree filed with Graduate School (by end of first month of last semester).
- \_\_\_ 14. Draft of dissertation given to Advisory Committee members.
- \_\_\_ 15. Notice of intent to hold final exam filed (at least eight weeks before exam).
- \_\_\_ 16. Request to schedule Final Examination filed (at least two weeks before exam).
- \_\_\_ 17. Copy of dissertation placed in department (one week before exam).
- \_\_\_ 18. Final examination passed (at least eight days before the end of classes for the term).
- \_\_\_ 19. Dissertation accepted by Graduate School (within 60 days of final examination).

Advisory Committee \_\_\_\_\_

Dissertation Topic \_\_\_\_\_

\*A majority (three members) must be **full** members of the Graduate Faculty; a majority must also be Geology Graduate Faculty members.

\*\*The MS degree counts for 18 credit hours.