

CHECKLIST FOR THE DOCTOR OF PHILOSOPHY DEGREE

Student _____ Major Professor _____

- ___ 1. Admission conditions fulfilled and/or deficiencies made up.
- ___ 2. First year of residency completed or credited with master’s degree.
- ___ 3. Major professor shown above selected (beginning of first semester).
- ___ 4. Second year of residency (before Qualifying Examination) completed.
- ___ 5. Overall average of 3.0 or higher in graduate coursework attained.
- ___ 6. Advisory Committee (shown below)* selected and approved (by end of second semester)
- ___ 7. Thirty-six credit hours** of graduate work completed, including one semester of Teaching Geology (if student works as a TA) and two semesters of Current Topics in Geology.
- ___ 8. Dissertation topic (shown below) selected and proposal approved by Advisory Committee.
- ___ 9. Qualifying Examination schedule requested (2 weeks before the exam).
- ___ 10. Qualifying Examination passed.
- ___ 11. Third year of residency (after Qualifying Examination) completed.
- ___ 12. Public presentation and publication requirements satisfied.
- ___ 13. Application for degree filed with Graduate School (by end of first month of last semester).
- ___ 14. Draft of dissertation given to Advisory Committee members.
- ___ 15. Notice of intent to hold final exam filed (at least eight weeks before exam).
- ___ 16. Request to schedule Final Examination filed (at least two weeks before exam).
- ___ 17. Copy of dissertation placed in department (one week before exam).
- ___ 18. Final examination passed (at least eight days before the end of classes for the term).
- ___ 19. Dissertation accepted by Graduate School (within 60 days of final examination).

Advisory Committee _____

Dissertation Topic _____

*A majority (three members) must be **full** members of the Graduate Faculty; a majority must also be Geology Graduate Faculty members.

**The MS degree counts for 18 credit hours.